



GOLD RIDGE FIRE PROTECTION DISTRICT

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084 Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

Daniel J George, Fire Chief

May 1, 2019 Regular Meeting Minutes

1) The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 11. The meeting was called to order at 7:00 p.m. with Director Gloeckner leading the Pledge of Allegiance to the flag.

2) **Roll Call of Directors:**

Mike Doyle	Steve Petrucci
Charlie Lachman	Joe Petersen
Christopher Tachouet	Robert Gloeckner

Directors Absent: Dominic Carinalli

3) **Public Input:** None

4) Approve Minutes of Previous Meetings:

The minutes from the April 3, 2019 regular meeting were reviewed. A motion was made by Director Petersen to approve the April 3, 2019 regular meeting minutes. The motion was seconded by Director Lachman and passed unanimously.

5) **Correspondence** – None

6) Approval of the April 2019 Revenues and Expenses:

The revenues and expenses for the month of April were reviewed and discussed. April 2019 Bank Register was reviewed. Director Petersen made a motion to approve the revenues and expenses listed on the Bank Accounts Register Report. The motion was seconded by Director Lachman and passed unanimously.

7) Operations Reports:

Equipment Maintenance – Battalion Chief Schroth-Cary mentioned there is nothing outstanding at this time. 8192 may have some up and coming work that will need to be done, as it may have a bad bearing that will need to be looked out. All the oil samples have been sent in.

Building Maintenance – Battalion Chief Schroth-Cary stated that Station 2 has some dry rot and we will work on this as the time goes. He also mentioned that Bobby Illia will take a look at the rental next door to station 1.

Personnel – Battalion Chief Schipper stated we had one new intern, and most of the non-residents are heading back to Cal Fire. As of May 1st five of the employees took the full time positions. There will be testing on the 18th and we currently have 5 applicants for the 1 open position, though we may be losing another employee so possible 2 openings. He also noted that we may be losing 3 full time employees within the next few months.

General Information – Chief George mentioned he received a letter from the attorney in regards to the cheese company out in Freestone. They would like a letter from us requesting use of our property (parking lot) at Station 3 for parking. We were informed by our attorney to stay out of it.

Director Gloeckner asked if there was any news on the property next to station 2. Chief George stated he will follow up on it.

Financial Report – Chief George mentioned we received our April tax roll, as well as our last strike team payment. Director Gloeckner asked if there was any concerns with the finances, and Chief George state “no”.

Training – Battalion Chief DeCarli mention that he is working on extrication, wildland and pack test training. Director Gloeckner asked if we are training with the 6 pack. Battalion Chief DeCarli stated we are working on getting a training schedule set up, and we will work with Randy Collins at Santa Rosa Junior College (SRJC). North Bay Fire and SRJC will work on getting an agreement together.

Fire Marshal's Report – Battalion Chief DeCarli stated that burn season was done as of yesterday for the LRA. Also, annual inspections have been completed. He also mentioned that vegetation management is about two weeks behind. Inspections will be happening in the next 30 days and letters from the county will be going out in a few

days. Director Gloeckner asked who would be doing the inspections. Battalion Chief DeCarli mentioned that we will be possibly hiring our engine companies to go out. Director Lachman asked about the explorers helping. Battalion Chief DeCarli mentioned that it will probably be more upstaffing for our engine companies. He also mentioned we will do inspections and if there are any issues we will refer to the county.

Firefighters Associations – Janney Kovacs mentioned that there will be a joint meeting/dinner tomorrow at Station 1 and the pancake breakfast is coming up next month.

Explorer Post – Battalion Chief Schipper stated that the explorers had a successful trip last month at the academy in Novato. There was also a training burn with pallets at station 2 last week. Director Gloeckner asked how many explorers we currently have. Battalion Chief Schipper state around 15.

8) **Old Business:**

A. Herb Williams parcel tax update: This item was moved to the end of old business

Chief George stated Battalion Chief Shepley Schroth-Cary will speak on this until Herb Williams is ready. He spoke about the documents he provided. This was provided as Director Gloeckner ask for some numbers for the parcel tax

Battalion Chief Schroth-Cary stated that on the documents he used the highest PERS rate as well as family coverage for Medical.

The first spreadsheet is a three (3) person engine company with an ALS component and the second spreadsheet has a two (2) engine company.

Also attached is a spreadsheet with a \$25 parcel tax breakdown based on 5011 parcels, and the average parcel tax used was \$65.

Chief George spoke about the commercial structures, and wanted to know if this is something we want to look at changing?

Battalion Chief Schroth-Cary stated I think Herb will steer us in the right way, and to take a look at the Parcel Special Tax summary

Discussed ensued

Director Gloeckner questioned if we need to get rid of the two taxes and have only 1.

Battalion Chief Schroth-Cary stated we need to get a grasp of how many structures we can apply this tax rate too.

Battalion Chief Schroth-Cary asked for the group to look at the aqua document and spoke about the different categories, and the goal we are trying to achieve with the ALS variable.

Discussion ensued

- 2/0 vs 3/0 spreadsheet
- 3/0 with ALS component
- 2/0 no ALS
 - One other variable for ALS – equipment @ 100,000
 - Billing for ALS at the engine company level

Director Gloeckner mentioned the billing cost, and Battalion Chief Schroth-Cary noted there is room to work with.

Director Petersen mentioned there are two things tonight we need to look at

- where we want to be
- where we are going to be

Chief George stated we should be at State Level, and Director Gloeckner stated we need to be better prepared.

Discussion ensued

B. Long Range Committee update: There has been no meeting, though there is a scheduled meeting for May 8th at Bodega Bay with Directors only.

C. Fire Chief Sub Committee - Chief George mentioned the group met and reviewed the job description. He also stated they are moving forward on getting the Chief's job description out, though need to make a few changes (vacation accrual, accrual cap and comp time).

*****Director Gloeckner stated we will take a quick break.**

The meeting was stopped at 8:08 and Called back to order at 8:11

A. Herb Williams parcel tax update: Herb Williams spoke in regards to the parcel tax survey. He wanted to say thank you to the chief and staff for helping

Herb stated he did very well on the calls and contacted @11,000

- Methodology – 4/12 thru 4/17 using robo call technology
- 18% won't participate
- Made 11, 435 robo call attempts
- Hit a lot of answering machines, the call will shut down once the answering machine answers

- Needed a sample of at least 400, to be 95% accurate all the time
- Came back with a 3.6% margin of error
 - o Scrubbing is also involved – asking if you are Democrat, absentee and age
 - o 722 responding – scrubbed everyone

Herb provided a break down on the “robo” calls **(see attached)**

Herb stated we need to go after the “No's”. We need to put our minds to it and work on the no votes and need to work social media to the max.

Herb stated that everyone said to me last time not sure we can win this and I think we have a shot at it. Herb stated he felt good about the data and I can stand behind it. We have some work in front of us and the numbers are there. Herb mentioned once again he will need the Fire Chiefs, Firefighters and the Board Members behind this to make it work. If we do not have everyone onboard it will not work.

Herb asked what range we were looking for the parcel tax.

Chief George stated we need to work on this, Director Tachouet stated it makes sense to go for the \$250.00 parcel tax.

Discussion Ensued

Herb stated he will work on strategy, design materials and a closed end budget. Director Gloeckner inquired about the timeline, and Chief George wanted to know how soon to get it up and running.

Herb stated “yesterday”

Herb asked the board members if they were in support of the parcel tax and how much:

Director Lachman – yes in support – tax range 180-300

Director Tachouet – yes in support –

Director Doyle – yes in support

Director Petrucci – yes in support

Director Petersen – yes in support – tax range 200-250 and identify our needs

Director Gloeckner – yes in support – tax range 200-250 depending on level of service

Director Carinalli - absent

Herb asked if we will be going forward and if we had buy-in by all the board members.

Yes, with the board members in attendance, though we have one member missing and we need his input

9) New Business:

A. Budget Committee to set a date to meet and work on the FY 2019/2020 Budget. There was a brief discussion about who would like to sit on the Budget Committee. The following Directors were appointed to the budget committee. Director Carinalli, Director Gloeckner and Director Lachman. Chief George stated we will send out some dates and times to set up a meeting.

B. Gold Ridge Financial and Administrative Services Agreement: Resolution 18/19-08 dated April 15, 2019 Agreement between Gold Ridge Fire Protection District and Monte Rio Fire Protection District: A motion was made by Director Petersen to approve the Resolution 18/19-08 for Gold Ridge Fire Protection District to provide financial and administrative assistant service to Monte Rio Fire. The motion was seconded by Director Lachman and passed unanimously.

C. Contract for Human Resources Services with Regional Government Services (RGS): Chief George mentioned he spoke with our attorney and he suggested we may want to have a Human Resources company do an assessment. There have been a lot of changes and there may be a few items we don't know about and laws are changing. Director Gloeckner asked if they could narrow down exactly what they will be doing and get a more firm dollar amount. Director Petersen asked if they could provide a presentation at our next meeting. Chief George stated we will see about setting up a meeting prior to our next board meeting so we can get a firm understanding and provide feedback to the board.

D. I-pads for Board Directors: Chief George talked about getting I-pads for the board members only, and if there is any interest we can look into purchasing them. Battalion Chief Schroth-Cary will get some prices for the board.

10) **Good of the Order:** None

11) **Adjournment:** There being no further business, Director Lachman made a motion to adjourn the meeting at 9:32 p.m. The motion was seconded by Director Petersen and passed unanimously.

Minutes respectfully submitted by Lisa Guerrero

Robert Gloeckner, Chair

Steve Petrucci, Director

Charles Lachman, Director

Domenic Carinalli, Director

Joe Petersen, Director

Christopher Tachouet, Director

Mike Doyle, Director

Date Approved