



GOLD RIDGE FIRE PROTECTION DISTRICT

4500 Hessel Road, Sebastopol, CA 95472

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Daniel J George, Fire Chief

July 3, 2019 Regular Meeting Minutes

1) The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 1. The meeting was called to order at 7:00 p.m. with Director Gloeckner leading the Pledge of Allegiance to the flag.

2) **Roll Call of Directors:**

Mike Doyle	Dominic Carinalli
Charlie Lachman	Joe Petersen
Christopher Tachouet	Robert Gloeckner

Directors Absent: Steve Petrucci

3) **Public Input:** Item 8A was moved ahead of general business.

Parcel tax update: Bill Adams Merrill, Arnone & Jones – Parcel Tax Resolution and Proposed Ordinance for the November 5th ballot: Chief George introduced Bill Adams with Merrill, Arnone & Jones. Mr. Adams provided a brief background about himself along with several fire districts he has worked with. Mr. Adams provided us with a few important dates in regard to the parcel tax. The first date is the hearing date on 8/9, the second is 10/7 this is when the packet need to go to the county (most important date) and 11/5 election day. There are a few things we will need to work on. We will need to pick a public hearing date, and review and approve the ordinance and resolution. Mr. Adams spoke about Mr. Rosatti, in which Gold Ridge Fire has been brought on as a consultant and that he will be meeting with the campaign group next week.

Mr. Adams spoke about “Advocacy and Education” in regards to the parcel tax. He mentioned the advocacy will end on the 9th of August and then all you can do is educate not advocate. He will be working on the notice for the Press Democrat as well as the ordinance. He mentioned the board will need to pick a date for the public hearing and that he will provide the wording for the agenda. The board has selected August 1st as the hearing for special meeting and it will be held at Station1 at 7:00 pm.

Disc. Ensued

Mr. Adams spoke about the 'draft' resolution and ordinance provided in the board packet. He pointed out that we need to tell our voters that Gold Ridge Fire is on the ballot. The full text of the ordinance and tax rate table will be in the voter's guide. If the parcel tax passes on the 5th of November than it is sent to the Board of Supervisors and is certified. Mr. Adams asked if there were any more questions. No questions were asked.

Chief George mentioned the passing of Herb Williams and stated he would keep us posted on any services. He also spoke about the new consultant "Denny Rosatti" and stated he will send out his bio. Chief George signed a contract for \$10,000 and asked about moving the campaign meeting next week, so the new consultant could attend.

Chief George presented an example of a post card mailer Graton Fire used to mail out to their residents about their parcel tax. Director Lachman inquired about social media and wanted to know what info was out there for Gold Ridge Fire. Chief George stated there has been a lot feedback on the social media sites.

Chief George spoke about the commercial tax and changes to the amount we charge. Battalion Chief Schroth-Cary mentioned that we always seem to be a bit short on the commercial end. He explained the spreadsheet provided to the board and the variation of totals.

Chief George stated the board should make a decision where they would feel comfortable and need to find a balance. Director Carinalli stated looking at the numbers that maybe we go with a lower parcel tax. Mr. Adams stated that there will be no action tonight and that he will ask Mr. Rosatti to work up a rough draft of the tax table. Mr. Adams suggested we host an event, and Chief George stated we have already spoke with Mr. Rosatti in regards to this.

4) Approve Minutes of Previous Meetings:

The minutes from the June 5, 2019 regular meeting were reviewed. A motion was made by Director Tachouet to approve the June 5, 2019 regular meeting minutes. The motion was seconded by Director Doyle and passed unanimously.

5) Correspondence – Chief George mentioned that we received a thank you letter in regards to an accident on Bodega Highway, and he reminded the board that there is a Sonoma County Fire Districts Association meeting/dinner on the 25th of July in Geyserville.

6) Approval of the June 2019 Revenues and Expenses:

The revenues and expenses for the month of June were reviewed and discussed. June 2019 Bank Register was reviewed. Director Lachman made a motion to approve the revenues and expenses listed on the Bank Accounts Register Report. The motion was seconded by Director Tachouet and passed unanimously.

7) Operations Reports:

Equipment Maintenance – Assistant Fire Chief Pforsich mentioned that 8161 was at the Twin Oaks garage for repairs and is now back-in service. 8191 had a flywheel repair and 8169 had the steering adjusted.

Building Maintenance – Battalion Chief Schroth-Cary mentioned he is working on a few items. The Rental next door to Station 1 will need painting, and Station 2 roof is still an issue. Director Gloeckner suggested we get some recommendations on the roof at station 2. Battalion Chief Schroth-Cary stated he will follow up on this.

Director Gloeckner mentioned that the rental needs to be cleaned. Battalion Chief Schroth-Cary stated he will reach out to the renters.

Disc Ensued

Personnel – Battalion Chief Schipper stated there are currently 7 interns. He also mentioned that Engineer Stykel received an official letter from San Rafael Fire and his last day is next week. Lieutenant Irons has interviewed 3 volunteers. One has started and 2 are in the process. Battalion Chief Schipper mentioned that all the full time firefighter positions have been filled.

General Information – Chief George mentioned that Director Gloeckner and Director Carinalli will need to sign the contract with North Bay Fire & Gold Ridge Fire Protection District.

Financial Report – Chief George stated our finances are looking good and that we should be receiving our final tax roll around mid July.

Training – Battalion Chief Schipper mentioned that we continue to focus on wildland training this month and will move into MCI training. We will also be looking into basic fire command class for our company officers and engineers, and will open it up to other departments within our zone. Hopefully towards the end of August or the first part of September.

Northbay Fire training schedule for July has been put out, and agencies and instructors have been assigned to training.

Fire Marshal's Report – Battalion Chief Schipper mentioned that the vegetation management inspections have begun. So far the crews have met with positive feedback when talking with residents. The weed abatement calls keep coming in and the number of complaints are up from last year. Lieutenant Heaton has completed the annual school inspections.

Firefighters Associations – Janney Kovacs reported that the BBQ in Freestone will be held on August 2nd,

Hessel association held there pancake breakfast last month. Good turn out and served around 750.

Chief George mentioned that the Gold Ridge Firefighters formed an association and he has requested a letter from President-Lieutenant Heaton. He also mentioned that the Firefighters association is behind the parcel tax, and they are here to help. Lieutenant Harlan mentioned that the Gold Ridge Firefighters association is looking forward to helping out and getting behind the parcel tax.

Explorer Post – None

8) Old Business:

A. Parcel tax update: Item (8A) moved to the beginning of the agenda

B: Long Range Committee update - MSR for Zone 8 and neighbors:

Chief George stated that they met with Bodega Bay a couple of weeks ago and had a good meeting.

Chief George mentioned that he has sent the MSR back to Mark Bramfitt, and the MSR will be going to LAFCO on the 7th of August. Director Lachman asked if someone will be attending the meeting.

C. Fire Chief Sub Committee update – Fire Chiefs Job Description: Chief George stated we need to get the job announcement out for the Fire Chief position and set up an interview panel.

9) **New Business:**

A. Resolution 19/20-01: Setting the Appropriations Limit for the 2019/2020 fiscal year. Director Carinalli made a motion to approve Resolution 2019/2020 setting the appropriations limit for FY 2019/20. The motion was seconded by Director Lachman and carried by the following roll call vote:

Roll Call Vote:

Robert Gloeckner- Aye

Steve Petrucci-Absent

Domenic Carinalli-Aye

Charlie Lachman- Aye

Christopher Tachouet - Aye

Mike Doyle- Aye

Joe Petersen- Aye

Aye: 6 Noes: 0 Absent/Not Voting: 1

B. Volunteer Coordinator Part Time: Board approval is requested to authorize hire of a Part-time Volunteer Coordinator to work in conjunction with Northbay Fire VFC's. Chief George stated that this position is not part of Gold Ridge Fires budget, though is part of Northbay Fires budget. Northbay Fire will reimburse Gold Ridge Fire for the Volunteer Coordinators position. Director Lachman made a motion to approve the Volunteer Coordinator position. The motion was seconded by Director Tachouet and carried by the following roll call vote:

10) **Good of the Order:** None

11) **Adjournment:** There being no further business, Director Doyle made a motion to adjourn the meeting at 8:41 p.m. The motion was seconded by Director Carinalli and passed unanimously.

Minutes respectfully submitted by Lisa Guerrero

Robert Gloeckner, Chair

Steve Petrucci, Director

Charles Lachman, Director

Domenic Carinalli, Director

Joe Petersen, Director

Christopher Tachouet, Director

Mike Doyle, Director

Date Approved