



GOLD RIDGE FIRE PROTECTION DISTRICT

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084 Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

Daniel J George, Fire Chief

April 3, 2019 Regular Meeting Minutes

1) The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 2. The meeting was called to order at 7:00 p.m. with Director Gloeckner leading the Pledge of Allegiance to the flag.

2) **Roll Call of Directors:**

Mike Doyle	Steve Petrucci
Charlie Lachman	Joe Petersen
Christopher Tachouet	Robert Gloeckner
Domenic Carinalli	

Directors Absent: None

3) **Public Input:** None

4) Approve Minutes of Previous Meetings:

The minutes from the March 9, 2019 special meeting were reviewed. A motion was made by Director Petersen to approve the March 9, 2019 special meeting minutes. The motion was seconded by Director Carinalli and passed unanimously.

The minutes from the March 6, 2019 regular meeting were reviewed. A motion was made by Director Petersen to approve the March 6, 2019 regular meeting minutes. The motion was seconded by Director Tachouet and passed unanimously.

5) **Correspondence** – Chief George mentioned that the SCFDA meeting will be held on the 25th of April in Cloverdale.

6) Approval of the March 2019 Revenues and Expenses:

The revenues and expenses for the month of March were reviewed and discussed. Director Gloeckner inquired about the Strike Team money that is still outstanding.

Lisa Guerrero stated we are still waiting on around \$60,000.00. Director Tachouet mentioned that the PG&E bill was a bit high. Lisa Guerrero stated that at Station 2 their bill included a "True-up" period. Chief George mentioned that we currently have a charge on your bill from "Vista Energy" a provider of natural gas. Lisa Guerrero will look into this provider and see what contract they have on file with Gold Ridge Fire Protection District. March 2019 Bank Register was reviewed. Director Petersen made a motion to approve the revenues and expenses listed on the Bank Accounts Register Report. The motion was seconded by Director Lachman and passed unanimously.

7) Operations Reports:

Equipment Maintenance – Assistant Fire Chief Pforsich mentioned that the cabinet door for 8192 arrived and has been installed, and that there are no other issues with apparatus at this time. Director Gloeckner mentioned that we are currently over our budget in equipment maintenance. Chief George mentioned that this account will be trued up at the end of the fiscal year, and he also mentioned that we had a few unusual items this year, a motor for \$20,000 and injectors on 8161 at around \$7,000. Chief George noted we will look at the average for the last 10 years. Assistant Fire Chief Pforsich stated we do go over in some of the accounts, though we will use the money from Strike Team to true up.

Building Maintenance – Battalion Chief Schroth-Cary stated that Station 2 has some dry rot and noted we are a bit over in the building maintenance account. Chief George stated the roof is leaking at Station 2 and he thinks the cause is the screws. We will look into this. Director Tachouet inquired about the rental house next to Station 1. Battalion Chief Schroth-Cary mentioned that we have not gone under the house yet do to the current weather conditions.

Personnel – Battalion Chief Schipper stated he will address "Personnel" under new business. Chief George mentioned that Leslie McCormick has joined Gold Ridge Fire Protection District as of April 1st, 2019, and as of 8:00 am tomorrow morning Gold Ridge Fire Protection District is done with Bennett Valley Fire Protection District.

Director Gloeckner mentioned that he would like to put together a subcommittee to look at hiring a full time Fire Chief. Chief George mentioned that the Long Range Planning Committee was established to look at hiring a Fire Chief. Director Gloeckner asked the group if anyone was interested in joining the subcommittee for hiring the Fire Chief. We will need to look at a job description, etc. The following members of the

board decided to join the subcommittee: Director Carinalli, Director Lachman and Director Petrucci, along with Chief George, Assistant Chief Pforsich.

General Information – None

Financial Report – Chief George mentioned we are waiting on our April tax roll, and next month we talk about putting together a budget committee.

Training – Battalion Chief DeCarli mentioned that the BLS update class will be at Station 2 on April 16th, and the CPR refresher class has been completed. Battalion Chief DeCarli mentioned that he has set up the Ethics AB1234 and the SB1343 training through Target Solutions. These training will need to be completed by May 2019.

Fire Marshal's Report – Battalion Chief DeCarli talked about SB1205 the Health and Safety code relating to fire protection for schools private and public. This would require annual reporting, a resolution of the inspection and will need to be reported to its administering authority. Battalion Chief DeCarli also mentioned that he is almost done with the annual inspections. He also mentioned that he spent yesterday at the Board of Supervisors talking about the vegetation management program. He stated that Chief George signed a contract for up to \$19,000 in reimbursement to look at property, and to train on inspections. Battalion Chief DeCarli will be trained and then he will train the staff. He also, noted that it passed on a 5-0 vote by the board of supervisors and is good until 2023.

Chief George gave a brief description on what will be reimbursed back from the county.

- Roughly around 300 hours @ \$53.00 per hour, not to exceed \$19,000

This will be a good opportunity to get out in the community.

Firefighters Associations – Janney Kovacs mentioned that there will be a joint dinner tomorrow at Station 2. Chief George mentioned he will be attending to give everyone an update on what is going on with Gold Ridge Fire Protection District.

Explorer Post – Battalion Chief Schipper stated that the explorers will be at the academy in Novato next week. There will be 5 or 6 explorers attending along with Lieutenant Harlan.

8) Old Business:

- **Update on the property next to Station 2 on Watertrough Road:**

Chief George stated he spoke with our attorney and the sales agreement is very clear and the owner of the property should deal with the county in regards to parking. Director Gloeckner stated the property owner needs to live with the agreement and if he has an issue it's a county issue and he would need to deal with the county not Gold Ridge Fire. Director Carinalli made a motion to respond to the letter and for the attorney to hold him to the sales agreement. The motion was seconded by Director Doyle and passed unanimously

9) New Business:

A. Change of Salary and Benefits, including approval of six (6) part-time Firefighters/Engineers to full-time status: Chief George stated the Board of Supervisors approved the proposal and Gold Ridge will go to 2/0 staffing with a budget of \$600,000. Chief George spoke about the spreadsheets and the proposed staffing. Director Carinalli inquired about the \$600,000 commitment by the county and Director Tachouet inquired as well about the two (2) year agreement. Chief George stated it was ongoing funding and as long as you are moving forward the funding will not be cut. The eleven (11) volunteers need to be with a fire district within two (2) years. North Bay Fire will pay Gold Ridge Fire \$650,000 for Chief, Battalion Chief, Training Officer, Financial and Administrative services. Director Gloeckner stated his understanding is \$600,000 to up staff Gold Ridge Fire and \$650,000 from North Bay Fire with a contract for services. Chief George stated that is correct. Director Lachman asked if we will be running the agreement past our attorney, and Chief George stated "yes". Director Tachouet made a motion to approve the proposed staffing cost of \$500,000. The motion was seconded by Director Doyle and passed unanimously.

Battalion Chief Schipper noted that we are looking at stipend pay of \$100 for a nine (9) hour day shift. This would involve non-resident and resident. Chief George noted we are still looking at the sleeper pay and will need to run some numbers. Director Lachman had a few questions regarding the spreadsheet. Chief George noted the difference you are looking at is health insurance coverage and minimum wage. Director Lachman wanted to know if we will be looking at expanding health care coverage in the next fiscal year. Chief George

stated that we are providing single coverage health care to the firefighters and we will look at adding family coverage. Director Petersen inquired about the extra money we are not using. Chief George stated we will look at the Battalion Chief's and Administrative salaries. Director Petersen mentioned he would like to see consideration for health care coverage for families and if this is something we could look into adding.

Director Lachman inquired about Prop 4 and if changes would need to be made. Chief George stated he will check into Prop 4.

Director Gloeckner asked if the county will be prorating the money back to April 1, 2019. Chief George stated that the county will prorate for fiscal year 18/19 for the months of April, May and June. For fiscal year 19/20 we will receive the full \$600,000.

B. Approval for Fire Chief to sign agreement with the County for funding:

Chief stated he would like to get approval for signing the agreement with the County for funding. Director Petersen made a motion to approve the Fire Chief to sign the agreement with the County for funding. The motion was seconded by Director Carinalli and passed unanimously

C. Additional signer to Summit State Bank:

Chief George stated he would like to add Battalion Chief Schroth-Cary to the Summit Bank account as an additional signer. Director Gloeckner wanted to know how many signers we currently have on file. Chief George stated six (6). Director Lachman made a motion to add Battalion Chief Schroth-Cary as an additional signer to Summit State bank. The motion was seconded by Director Petersen and passed unanimously

10) **Good of the Order:** Chief George mentioned that Battalion Chief Schroth-Cary is working on email addresses for the board members as well as looking into I-pads. We will add the I-pads to next month's agenda for discussion.

Chief George wanted to say "thank you" to Battalion Chief Schroth-Cary and Janney Kovacs for getting the news letter out.

11) **Adjournment:** There being no further business, Director Carinalli made a motion to adjourn the meeting at 8:17 p.m. The motion was seconded by Director Lachman and passed unanimously.

Minutes respectfully submitted by Lisa Guerrero

Robert Gloeckner, Chair

Steve Petrucci, Director

Charles Lachman, Director

Domenic Carinalli, Director

Joe Petersen, Director

Christopher Tachouet, Director

Mike Doyle, Director

Date Approved