



GOLD RIDGE FIRE PROTECTION DISTRICT

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084 Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

Daniel J George, Fire Chief

January 3, 2018 Regular Meeting Minutes

1) The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 1. The meeting was called to order at 7:00 p.m. with Robert Gloeckner leading the Pledge of Allegiance to the flag.

2) The newly elected board member, Christopher Tachouet took his Oath of Office presented by Board Chairman Robert Gloeckner.

3) **Directors in Attendance:**

Domenic Carinalli	Mike Doyle
Steve Petrucci	Charlie Lachman
Robert Gloeckner	

Directors Absent: Joe Petersen

4) **Public Input:** None

Item 9 A was moved ahead of general business.

2016/17 Fiscal Year Audit: Sue Goranson and Blake Goranson of Goranson & Associates presented the 2016/17 draft audit to the Board of Directors. Blake Goranson stated the biggest change this year was paying down on the note payables. Blake Goranson also reported the income has been consistent and the only difference is within the Strike Team, and the change in Personnel and Benefits. Blake Goranson also wanted to make sure the District is building a reserve. Discussion Ensued.

Sue Goranson commented that overall, the audit shows the District is in positive financial standing and suggest we be aware that our Fire Chief is not getting paid and Gold Ridge FPD may at some point need to pay for a Fire Chief.

Director Lachman had a question in regards to “Credit Scores” and wanted to know if there is a credit score for Districts. Blake Goranson stated it is based on debt to ratio. Director Lachman inquired about the Districts debt to ratio. Sue Goranson stated the District is doing well. Discussion Ensued.

A motion was made by Director Carinalli to accept the 2016/17 draft financial audit. The motion was seconded by Director Petrucci and passed unanimously.

5) Approve Minutes of Previous Meetings:

The minutes from the December 6, 2017 regular meeting were reviewed. A motion was made by Director Doyle approve the December 6, 2017 regular meeting minutes. The motion was seconded by Director Lachman and passed unanimously.

5) **Correspondence** – The district received “Thank you” letter along with a check, from Jim and Laura “Jean” Young. The board of directors will send out a thank you letter along with a receipt.

Chief George mentioned that the SCFDA meeting is scheduled for the 25th of January at the Kenwood Fire Station. Please RSVP.

Chief George discussed a letter the District received from Erick Roeser with the Sonoma County Auditor office and the impact to property tax revenues for the district do to the most recent fires in Sonoma County. This fiscal year the state law allows the property tax impact to be spread across the board. Noting Gold Ridge Fire District will be hit with roughly \$29,000 less in property tax revenue for fiscal year 2017/2018.

Discussion Ensued

6) **Approval of the December 2017 Revenues and Expenses:**

The revenues and expenses for the month of December were reviewed and discussed. December 2017 Bank Register was reviewed. Director Gloeckner inquired about the Strike Team money and wanted to know the status of payments. Chief George and Administrative Assistant Guerrero stated the District has received almost all the money owed to the District except for \$129,000.00.

Director Lachman made a motion to approve the revenues and expenses listed on the Bank Accounts Register Report. The motion was seconded by Director Carinalli and passed unanimously.

7) **Operations Reports:**

Equipment Maintenance – Assistant Chief Pforsich reported that the generator for Station 1 has been ordered, and Leete Generators will take the old generator after installation of the new one. Director Carinalli inquired about the issue with the old generator. Assistant Chief Pforsich stated there are many problems. Some of the issues are the exhaust, noise and reliability. Chief George stated the new generator that has been purchased is bigger and more reliable, and noted the cost is lower since it was purchased prior to the new year. Discussion Ensued

Assistant Chief Pforsich stated that John Burton called about the final visit and was frustrated that they are not as far as long as he expected. Assistant Chief Pforsich stated there is now a pump issue, and he will be holding a conference call with Mr. Burton and Rosenbauer on Friday the 5th of January. Assistant Chief Pforsich mentioned he is working on setting the surplus value on 8169. Director Lachman inquired about the value on 8169. Assistant Chief Pforsich stated the top is \$10,000 and the bottom is \$5,000.

Building Maintenance – Battalion Chief Schroth-Cary reported the solar project at Station 2 has started, and Station 1 solar project is complete though we are waiting on the final permit. Chief George stated he will be talking to the Solar Company in regards to possibly receiving a refund for the delay of getting the solar project up and running.

Battalion Chief Schroth-Cary stated that the door has been installed at Station 3, and they are working on the wall at Station 2. Battalion Chief Schroth-Cary mentioned that the flooring is next on his list of things to work on.

Personnel – Battalion Chief Schipper reported that there has been one (1) new intern application and three (3) new volunteer applications. Battalion Chief Schipper also noted that Fire Fighter Dunbar went to a fire fighter recruitment held at Santa Rosa Junior College.

General Information – Chief George reported that Battalion Chief Schroth-Cary, Administrative Assistant's Leslie McCormick and Lisa Guerrero have been working on updating both Bennett Valley and Gold Ridge Fire District website. Both Districts have changed providers. Discussion Ensued

Chief George mentioned at the Christmas party last month there was around \$4,600 donated from the residents of Coffey Park. Chief George suggested he reach out to the other Districts who were at Coffey Park the same night and see about sharing the donated money. Discussion Ensued.

Financial Report – None

Training – Battalion Chief DeCarli reported he is currently working on the annual volunteer training program, and an email will be sent out next Wednesday. Battalion Chief DeCarli noted that the Walker house which would be used for training is a dead issue, though he did note there are two other houses in the district we could possible use if needed.

Fire Marshal's Report – Battalion Chief DeCarli reported that burn inspections are being performed and that the crews will be doing daily inspections.

Firefighters Associations – Janney Kovacs reported there will be an association meeting tomorrow night and they will be electing officers.

Explorer Post – Battalion Chief Schipper stated there are currently fifteen (15) members and expecting two (2) or three (3) more in January. Battalion Chief Schipper was impressed to see so many explorers helping out at the service for Ron Balzer.

Battalion Chief DeCarli mentioned he received a call from Fire Chief Bill Braga with Sebastopol Fire Department in regards to the Explorer program at Gold Ridge Fire.

8) **Old Business:** None

9) **New Business:**

A. Fiscal Year 2016/2017 Draft Audit Report: Item moved to the beginning of the Agenda

10) **Good of the Order:** Director Lachman wanted to thank the staff and team for holding down the expenses during the last fiscal year.

Director Gloeckner asked that before we adjourn our meeting to please take a moment of silence in memory of Ron Balzer.

11) **Adjournment:** There being no further business, Director Petrucci made a motion to adjourn the meeting at 7:56 p.m. The motion was seconded by Director Doyle and passed unanimously.

Minutes respectfully submitted by Lisa Guerrero

Robert Gloeckner, Chair

Steve Petrucci, Director

Charles Lachman, Director

Domenic Carinalli, Director

Joe Petersen, Director

Christopher Tachouet, Director

Mike Doyle, Director

Date Approved