



## GOLD RIDGE FIRE PROTECTION DISTRICT

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084 Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

*Daniel J George*

*Fire Chief*

### **December 5, 2016 Special Meeting Minutes**

- 1) The Special Meeting of the Gold Ridge Fire Protection District was held at Station 2. The meeting was called to order at 7:00 p.m. with Chairman Al Fiori leading the Pledge of Allegiance to the flag.
- 2) The newly elected Board Members, Al Fiori, Mike Doyle, Charlie Lachman and Joe Petersen took their Oath of Office presented by Board Secretary Bob Gloeckner.
- 3) Directors in Attendance:

Al Fiori	Joe Petersen
Mike Doyle	Robert Gloeckner
Charles Lachman	
- Directors Absent:

Domenic Carinalli	Steve Petrucci
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- 4) Public Input – none
- 5) Approve Minutes of Previous Meetings:

The minutes from the November meeting were reviewed. Director Gloeckner made a motion to approve the November 2, 2016 regular meeting minutes. The motion was seconded by Director Lachman and passed unanimously.
- 6) Correspondence – None.
- 7) Approval of the November 2016 Revenues and Expenses

The revenues and expenses for the month of November were reviewed and discussed. November Bank Register was reviewed. Director Lachman made a motion to approve the revenues and expenses listed in the Bank Accounts Register Report. The motion was seconded by Director Gloeckner, and passed unanimously. Expense Report #2016/17-06 was reviewed. Director Gloeckner made a motion to pay expenses #55 through #68 totaling \$35,205.25. The motion was seconded by Director Lachman and passed unanimously.
- 8) Operations Reports:

**Equipment Maintenance** – Assistant Chief Andy Pforsich reported that the new oil pump for #8162 has been installed, #8131 has a new alternator, #8191 had seats re-upholstered, #8182 had the radiator repaired, #8191 will need brakes replaced, and pump testing is going good.

**Building Maintenance** – Fire Chief Dan George reported the repair projects at the rental house are complete. The refrigerator went out and needed to be replaced at the rental house. Also, the dryer at Station 1 needed to be replaced. He was able to save \$1,500 on the refrigerator and dryer by purchasing the floor models. Chief George also reported that the lot line adjustment for the property adjacent to Station 2 is at the County office for processing, the trees will be removed by a private company fully bonded and insured and the fence will be removed next week.

**Personnel** – Chief George reported that four candidates were interviewed for the engineer position at Bennett Valley Fire. They used a list generated from a recent Windsor Fire test and had really qualified applicants.

**General Information** – Chief George reminded the Board that there will be an opportunity to speak with Lynda Hopkins at Station 2 on 12/15/16 9:30-11:30 am. Director Lachman suggested preparing a priority list of discussion points in preparation for meeting Lynda Hopkins. Chief George will work on that. Chief George also reported on a letter that was written and sent out by the SCFDA requesting 25% of the TOT money. At a recent meeting, Supervisor Carrillo said that the board cannot promise general fund monies, so for now the dispatch fees are the only thing approved for payment. Moving forward, the SCFDA will be working on Prop 172 and ERAF money.

**Financial Report** – Fire Chief Dan George reported that the District is looking good financially and tax revenue should be deposited between 12/10-12/17/16. Strike team money is trickling in with a substantial amount yet to be invoiced.

**Training** – Battalion Chief DeCarli reported that they are getting set up for 2017 Target Safety Plan and the volunteer training plan is in progress.

**Fire Marshal's Report** – Battalion Chief DeCarli reported that things have been busy with burn season underway. He had attended a Farm Bureau meeting where they introduced a new air quality inspector for our area who hopes to enforce through education.

**Firefighters Associations** – Janney Kovacs reported that there will be a Christmas party at Station 1 on December 9<sup>th</sup>. Chief George added that 120 people plan to attend. Cocktail hour begins at 6:00 pm and dinner at 7:00 pm.

**Explorer Post** – Battalion Chief DeCarli commented that the numbers of Explorers are down a bit. Engineer Jon Heaton commented that although the numbers are down, those involved in the program are very motivated and take it very seriously.

**Old Business:** None.

#### **9) New Business:**

- A. 2017 Board Meeting Schedule** – The Board reviewed and approved the 2017 Board meeting schedule. Director Petersen suggested adding the 7:00 pm meeting to the schedule. A motion was made by Director Gloeckner to approve the 2017 Board meeting schedule. The motion was seconded by Director Petersen and passed unanimously.
- B. Fire Chief's Benefits:** Chief George stated that looking ahead at long term planning for the District, if he were to retire, he would ask for a severance package that includes two years of paid medical benefits for him at the single plan rate. This would cost the District approximately \$10,000 per year. A discussion ensued regarding terms and costs and the Board determined they would like to have a detailed report and would like to table the item for the January meeting when the full Board is present.
- C. Employee Hiring:** Chief George announced that he has submitted paperwork to PERS for retirement and is looking at 12/31/16-5/1/17 to retire. He is committed to staying on as a volunteer for up to 3 years to complete County funding projects. The BC position for A Shift will need to be filled and the plan is to hire from within with a minimum of 3 interested candidates. If there are fewer than 3 in house candidates, the job announcement will be opened up to the outside. A motion was by Director Gloeckner to proceed with the hiring process for a Battalion Chief. The motion was seconded by Director Doyle and passed unanimously.

**10) Good of the Order:**

Chairman Fiori thanked Ron Balzer for his many years of service to the District. He has been a Board member since 1993 and was a major part of forming Gold Ridge Fire. He should be very proud of his accomplishments as a member of this Board.

**11) Adjournment:** There being no further business, Director Gloeckner made a motion to adjourn the meeting at 7:53 p.m. The motion was seconded by Director Doyle and passed unanimously.

*Minutes respectfully submitted by Jennifer Crayne*

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Al Fiori, Chairman

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Vernon Doyle, Director

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Charles Lachman, Director

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Steve Petrucci, Director

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Domenic Carinalli, Director

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Robert Gloeckner, Director

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Joe Petersen, Director

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Date Approved